

The regular meeting of the Mariposa Public Utility District Board of Directors was called to order by Director Cleary at 6:31 p.m., at the regular meeting place.

Present were: Directors Bondshu, Cleary, Dulcich, Director Mock present via telecommunications, General Manager Susan Wages, and Customer Service Clerk Shaunna Saltsman.

The minutes of the May 7, 2024, meeting were approved upon motion of Director Bondshu and seconded by Director Dulcich. Motion carried. The Board of Directors did not meet June 4, 2024, due to the lack of quorum.

Ayes: Directors Bondshu, Cleary, Dulcich, and Mock

Noes: None

Absent: Director Finney

Public Input – There was no input from the public.

CAMPBELL WAY SEWER MAIN EXTENSION PROJECT

The Board reviewed the Campbell Way Sewer Hydraulic Analysis draft prepared by Myriad Engineering. The sewer connection for the residence 4974 Williams Road is too low to convey by gravity to the proposed new sewer main. The property owner has the option to install a pump to overcome the elevation difference or remain connected “as is”. The sewer lateral is not a burden to the residence at 5200 Dexter View. The sewer connections for residences 5200 and 5196 Dexter View will also remain connected “as is”. The property owner at 5196 Dexter View was not willing to grant an easement to the District. The District’s responsibility for sewer collection for residences 4974 Williams Road, 5200 Dexter View and 5196 Dexter View will remain at the cleanout located at the edge of the property at 5200 Dexter View.

No action taken.

EMPLOYEE HANDBOOK

The Board reviewed amendments to the Employee Handbook to eliminate references to the fire protection function of the District which has been turned over to Mariposa County, grammatical changes and eliminate now irrelevant provisions and adding an “open ears” policy as well as overtime compensation while on standby for extended SCADA monitoring adjustments and corrections.

UPON MOTION of Director Dulcich and seconded by Director Bondshu, the Board approved amendments to the Employee Handbook to include an “open ears” policy and overtime pay for remote monitoring adjustments, and corrections to SCADA.

Ayes: Directors Bondshu, Cleary, Dulcich, and Mock

Noes: None

Absent: Director Finney

COST OF LIVING ADJUSTMENT AND MERIT INCREASES

The Board reviewed employee billing rates based on cost-of-living adjustments and proposed merit increases.

UPON MOTION of Director Bondshu and seconded by Director Mock, the Board authorized a 2024-25 fiscal year cost of living adjustment of 5% to all District full-time employees as well as a 4% merit increase for the Customer Service Clerk, Operations Assistant WWI/T1/D1 and to increase the Chief Plant Operator’s hourly wage to \$50.00 per hour.

Ayes: Directors Bondshu, Cleary, Dulcich, and Mock

Noes: None

Absent: Director Finney

PRELIMINARY BUDGET FISCAL YEAR 2024-25, RESOLUTION 2024-2028

The Board reviewed the preliminary budget for fiscal year 2024-25, including employee salaries and capital disbursements to include two vehicles, administrative office repairs, filter shade structure, Campbell Way sewer main extension and mixer replacement at the Wastewater Treatment Facility.

UPON MOTION of Director Bondshu and seconded by Director Dulcich, the Board adopted Resolution 2024-2028, approving the preliminary budget for fiscal year 2024-25 with the approved salary increases.

PROPOSAL FROM D-P CONSULTING, DEJAN PAVIC TO PREPARE FISCAL YEAR 2024-25 AUDITOR'S ROLL AND RELATED WORK FOR ASSESSMENT DISTRICT 94-1 (SAXON CREEK WATER PROJECT)

The Board reviewed the proposal from D-P Consulting to prepare fiscal year 2024-25 auditor's roll preparation and related work for assessment 94-1 (Saxon Creek Water Project).

UPON MOTION of Director Dulcich and seconded by Director Bondshu, the Board approved the proposal from D-P Consulting to prepare fiscal year 2024-25 auditor's roll preparation and related work for assessment 94-1 (Saxon Creek Water Project), not to exceed \$5,500.00.

GENERAL MANAGER

The Board reviewed the Aged Receivables Report. The General Manager has identified property owners with accounts that are over sixty days delinquent. The property owners have been notified of a future tax lien if the account is not brought current by July 26, 2024.

The Stockton Creek Reservoir began spilling over the spillway on January 28, 2024. Operations Staff installed the spill boards at the reservoir on April 15, 2024, increasing the Reservoir capacity to 430-acre feet. Water began spilling over the spill boards April 20, 2024. Water is no longer spilling over the spill boards.

The Board reviewed the workplace incident report regarding damage to the 2006 F350 pickup truck.

FEMA and OES have obligated \$44,234.76 toward the District's debris removal projects as a result of Disaster FEMA 4683, 2023 Winter Storm Damage.

The Division of Safety of Dams engineer completed the annual Stockton Creek Reservoir dam inspection on May 14, 2024.

The Sierra Foothill Conservancy (SFC) is working toward the property appraisal and Option Agreement for the acquisition of the Dubberke owned Ridgeline Portion of Parcels 4 and 5 located near the Water Treatment Facility.

PAY BILLS

UPON MOTION of Director Bondshu and seconded by Director Dulcich, the Board adopted Resolution 2024-2029.

BE IT RESOLVED the following bills are paid:

26454	Alfa Laval, Inc.	7,541.03
26455	Bootjack Rental and Feed	54.38
26456	BSK Associates Engineers and Laboratories	3,138.00
26457	Foster Ace Hardware	252.20
26458	H & L Lumber	27.00
26459	Hoffman Security	300.00
26460	Horne LLP	991.15
26461	Jenfitch Inc.	7,321.13

26462	Jones Snyder and Associates	3,295.00
26463	PG&E	15,305.94
26464	Pioneer Market	14.05
26465	Sierra Fire and Safety Equipment	640.00
26466	UniFirst Corporation	411.33
26467	USA Bluebook	459.27
26468	Verizon Wireless	306.50
26469	Yosemite Liquor	6.51
26470	Hach Co.	15,370.58
26471	ACWA/JPIA	15,200.36
26472	American Messaging	67.16
26473	AT&T	74.40
26474	Bank of America Business Card	1,318.74
26475	Foster Ace Hardware	70.05
26477	PG&E	1,587.41
26478	Provost and Pritchard	4,525.20
26479	S. Wages	179.47
26480	Sierra Telephone	1,207.26
26481	California Rural Water Association	744.00
26482	CVCWA	2,300.00

Ayes: Directors Bondshu, Cleary, Dulcich, and Mock

Noes: None

Absent: Director Finney

UPON MOTION of Director Bondshu and seconded by Director Dulcich, the meeting was adjourned at 7:20 p.m.

William Bondshu
Vice Chairman, Board of Directors

ATTEST:

Susan A. Wages
Clerk, Ex-officio, Secretary