

The regular meeting of the Mariposa Public Utility District Board of Directors was called to order by Director Dulcich at 6:30 p.m., at the regular meeting place.

Present were Directors: Cleary, Dulcich, Finney, Mock, General Manager Susan Wages, Customer Service Clerk Shaunna Saltsman, and Madison Kirkpatrick with the Mariposa Gazette.

The minutes of the October 4, 2022, meeting were approved upon motion of Director Mock and seconded by Director Cleary.

AYES: Directors Cleary, Dulcich, Finney, and Mock

NOES: None

ABSENT: Director Bondshu

Public Input – There was no public input.

Update/Report Mariposa County Board Liaisons- There was no report.

RESOLUTION 2022-1986 ADOPTING MILEAGE AND MEAL RATES FOR REIMBURSEMENT TO EMPLOYEES

The Board reviewed existing Resolution No. 2007-1600 which provides fixed travel/per diem expenses and the CalHR travel reimbursements for meals and mileage reimbursement. The General Manager proposed that the District reimburse employees based on the Personal Vehicle Mileage Reimbursement Rates and Meal Rates as issued by the California Department of Human Resources each year, as amended. After discussion, the Board proposed meal reimbursement rates up to \$12.00 for breakfast, \$15.00 for lunch, and \$24.00 for dinner.

UPON MOTION of Director Mock and seconded by Director Cleary, the Board adopted Resolution 2022-1986 to reimburse all employees who are entitled to reimbursement under current and future reimbursement policies for use of their personal vehicle in an amount per mile equal to the Personal Vehicle Mileage Reimbursement Rates as issued by the California Department of Human Resources each year, as amended. The District shall reimburse all employees who are entitled to reimbursement under current and future reimbursement policies for meal expenses up to \$12.00 for breakfast, up to \$15.00 for lunch, and up to \$24.00 for dinner. This Resolution supersedes Resolution No. 2007-1600 adopted April 3, 2007.

AYES: Directors Cleary, Dulcich, Finney, and Mock

NOES: None

ABSENT: Director Bondshu

WASTEWATER TREATMENT FACILITY

The Board reviewed a Maintenance/Service Agreement proposal from Telstar Instruments to perform hourly maintenance and troubleshooting of the SCADA system components at the Wastewater Treatment Facility. The warranty provided at the time of construction has expired. The contract shall not exceed \$25,000 and services are billed based on time and materials with a \$3,700 deposit that guarantees the response times needed for on-demand and emergency needs. The Board requested the District's legal counsel review the agreement before proceeding.

UPON MOTION of Director Finney and seconded by Director Mock, the Board authorized the General Manager to execute a contract with Telstar Instruments at a cost not to exceed \$25,000 for services billed on time and materials to provide hourly maintenance and troubleshooting of SCADA system components, once reviewed by the District's legal counsel.

The Board reviewed bid proposals from Central Valley Electric, Inc. for Motor Sensing Switches and Factory Technologies for the Zero Speed Switch Integration which once complete will provide motor protection for the four pumps at the Wastewater Treatment Facility. The proposals total \$49,790. The District will contract directly with Central Valley Electric, Inc., and Factory Technologies for the work. The District will also contract with Provost and Pritchard Consulting Group who will reimburse the District for costs incurred for work described in the bid proposals. District staff will verify that the contracts provide a one-year warranty on materials and workmanship.

UPON MOTION of Director Cleary and seconded by Director Finney, the Board authorized the General Manager to execute a contract with Provost & Pritchard who will reimburse the District for costs incurred for work described in the bid proposals, not to exceed \$50,000.00.

AYES: Directors Cleary, Dulcich, Finney, and Mock

NOES: None

ABSENT: Director Bondshu

BROWN BEAR PROJECT

The Brown Bear Project consists of a conference center, restaurant, and fifty stand-alone one-bedroom cabins. District staff has reviewed and provided comments on civil improvement plans that include: 350 feet of sewer main, 2 manholes, 2,000 feet of water main and 4 hydrants.

GENERAL MANAGER

The Board reviewed the aged receivables report.

The reservoir level is currently at 113-acre feet, 22.5 feet below the spillway.

The Board reviewed commercial irrigation water usage compared to 2020.

The Board reviewed the FY 2021-22 Auditor Report prepared by Bryant L. Jolley.

District staff provided comments based on the on-site assessment conducted by Environmental Laboratory Accreditation Program.

PAY BILLS

UPON MOTION of Director Cleary and seconded by Director Finney, the Board adopted Resolution No. 2022-1987.

BE IT RESOLVED the following bills be paid:

25725	Absolute Standards	745.00
25726	Aramark	846.46
25727	AT&T	77.19
25728	Badger Meter Inc.	451.27
25729	BSK Associates Engineers and Laboratories	1,455.13
25730	Costanzo and Associates	140.00
25731	CVCWA	2,200.00
25732	Dataflow Business Systems, Inc.	12.50
25733	Hach Co.	642.39
25734	Office City	53.83
25735	PG&E	940.04
25736	Superior Pool Products, LLC	1,508.53
25737	SWRCB-DWOCF	55.00
25738	ACWA/JPIA	10,644.52
25739	Bank of America Business Card	3,371.07
25740	American Messaging	43.00
25741	PG&E	4,704.69
25742	Sierra Telephone	1,184.44

AYES: Directors Cleary, Dulcich, Finney, and Mock

NOES: None

ABSENT: Director Bondshu

UPON MOTION of Director Cleary and seconded by Director Finney, the meeting was adjourned at 7:40 p.m.

Gordon Dulcich
Chairman, Board of Directors

ATTEST:

Susan A. Wages
Clerk, Ex-officio, Secretary